

# WASHINGTON STATE EXECUTIVE ASSISTANTS GROUP

## 2025 Spring Planning Work Session

*May 1, 2025*

### ***“Adapting to Transformational Change”***

|                |                                                   |
|----------------|---------------------------------------------------|
| 9:00a – 12:00p | Navigating Change and Transitions,<br>Amy Leneker |
| 12:00p – 1:00p | Lunch (on your own)                               |
| 1:00p – 1:15p  | Introduction of 2025-26 Board                     |
| 1:15p – 2:45p  | Annual Business Planning                          |
| 2:45p – 3:00p  | Break                                             |
| 3:00p – 3:45p  | Annual Business Planning (cont’d)                 |
| 3:45p – 4:30p  | Gratitude & Closing                               |

\*Members are welcome to join the group for dinner (optional) after the SPWS.

**MISSION:** The mission of the Executive Assistants Group is to contribute to the success of our profession by providing:

- Best practices.
- Access to information and emerging issues in state government.
- Ongoing specialized training and support.

**VISION:** Our vision is to be recognized statewide as the premier organization for resources, information, and leadership for executive assistants in Washington State government.



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Established in 1990